



2025 Event Agenda

Connell Contractors – Hamilton - In partnership with Connexis

All events will be hosted at the Host Company's premises in partnership with Connexis.

Date of Event:	25 June 2025
Time:	9.30am – 2.00pm
Host Company Contact:	Leanne Summers leanne.summers@connellcontractors.co.nz 021 506 602
Address of Event:	22 Foreman Road, Avalon, Hamilton
Site Manager:	Leanne Summers, HR Manager
Onsite medical Officer:	Jakes van der Merwe, HSEQ Manager
Health & safety person on site for the event:	Jakes van der Merwe, HSEQ Manager
Medical Centre:	Northcare Medical Centre, 10B Pukete Road, St Andrews, Hamilton 07 850 9900
Event Capacity:	17 Pax max 12 Students, 3 Teachers, 2 Connexis Staff
PPE Gear Required:	Students are to wear Long Sleeve Tops, Long Pants, Closed in Shoes/Footwear. Hair Tied Up. Raincoat, Gumboots No Crocs
PPE Gear Supplied by Host Company:	Connell Contractors will supply PPE required for tasks. Connexis will supply Hi-Vis Vests
Connexis Customer Service Manager attending:	
Connexis Staff attending:	
What does the event look like:	See what working with Connell Contractors is like. Site visit, Daves Digger School and operator competition
Health & Safety Plan:	Yes Supplied

2025 EVENT TEMPLATE
Connell Contractors, Hamilton
27 June 2025

Time	Activity (Guide Only)	Who's Responsible
9.30am	Students arrive on site. Register Hand out lanyards, Hi-Vis Vests, Check PPE, Hand out PPE Gear if supplied by Host Company. *Light morning tea on arrival if Host Company feels this is important	Connell Contractors, Leeanne Summer, HR Manager Connexis
9.45am	Host Company Welcome <i>Introduction, About, Health and Safety for site</i>	Connell Contractors Dave & Margo Connell, Directors. Jakes van der Merwe, HSEQ Manager
9.55am	Connexis Presentation <i>Introducing Girls with Hi-Vis® This is important as it sets the scene about what the event is about.</i>	Connexis
10.00am	Hear from Women in the Industry / Company What they love about their jobs, their journey to this role, what they would encourage students to take away from the day.	Connell Contractors Lana Sheerin, Site Engineer
10.15am	Activities	Connell Contractors
	Civil Construction site induction and visit	
	Daves Digger School and operator competition	
	Lunch Break Lunch is supplied by Host Company	Connell Contractors
12.45pm	What Next Host Company to explain what roles there are within the industry / their business and how they can go about applying for these. Does the Host Company offer Gateway, Cadetships, Work Experience, Apprenticeships	Connell Contractors Dave Connell, Director Leanne Summers, HR Manager
1.00pm	Connexis Training Pathways. Gateway and opportunities Survey	Connexis
1.15pm	Wrap up Q&A	Connell Contractors Dave Connell, Director Leanne Summers, HR Manager
1.30pm	Presentations MVP Award, Group Photo, hand out support packs	Connell Contractors Dave & Margo Connell, Directors. Leanne Summers, HR Manager Connexis
2.00pm	Close and Students Depart	

2025 RISK ASSESSMENT

The following Risk Assessment and Mitigation Plan (RAMP) relates to the site where the event will take place. The Event risks have been assessed and rated as per the following 3 tables; these ratings have then been applied in the RAMP.

Likelihood – Table 1

Descriptor	Description
<i>Rare</i>	The risk may only occur in exceptional circumstances
<i>Unlikely</i>	The risk could occur at some time
<i>Moderate</i>	The risk will occur at some time
<i>Likely</i>	The risk will occur in most circumstances
<i>Almost certain</i>	The risk is expected to occur in most circumstances

Consequences – Table 2

Descriptor	Description
<i>Minor</i>	First aid treatment only
<i>Moderate</i>	Medical treatment required (paramedic or ambulance)
<i>Major</i>	Extensive injuries
<i>Catastrophic</i>	Fatality

Level of risk – Table 3 (likelihood multiplied by consequences)

Likelihood | Consequences

	<i>Insignificant</i>	<i>Minor</i>	<i>Moderate</i>	<i>Major</i>	<i>Catastrophic</i>
<i>Rare</i>	L	L	M	S	S
<i>Unlikely</i>	L	L	M	S	H
<i>Moderate</i>	L	M	S	H	H
<i>Likely</i>	M	S	S	H	H
<i>Almost certain</i>	M	S	H	H	H

H	High Risk
S	Significant Risk
M	Medium Risk
L	Low Risk

Connell Contractors – Hamilton 2025 RISK ASSESSMENT

Identified Risks	Controls (Eliminate, substitute, Isolate, Engineering, Environment, Administration)	Risk Rating after Controls	Person Responsible
Visitors to Site Lack of site/activity risk awareness	<ol style="list-style-type: none"> 1. PPE – safety boots, hardhats, safety glasses, high vis 2. Site Induction 3. Escorted on site at all times 		Jakes van der Merwe
Trip / Falling	<ol style="list-style-type: none"> 1. PPE – Safety Boots. 2. Site induction 		Jakes van der Merwe
Noise Proximity to plant and machinery operation	<ol style="list-style-type: none"> 1. Ear plugs available when needed. Ensure eye contact is made with any operators on site before crossing any road. 2. Site induction 		Site Supervisor
Pedestrian interaction Struck by moving vehicles	<ol style="list-style-type: none"> 1. Ensure eye contact is made with any operators on site before crossing any roads. 2. Site induction 		Jakes van der Merwe
Other: inexperienced Operators	<ol style="list-style-type: none"> 1. Operate under supervision at all times . 2. Full PPE at all times . 3. Exclusion areas will be set up with barriers. 4. H&S briefing before commencement. 		Jakes van der Merwe

Map of site is provided in separate document