



## 2025 Event Agenda

### Northpower – Hamilton - In partnership with Connexis

All events will be hosted at the Host Company's premises in partnership with Connexis.

<b>Date of Event:</b>	19 June 2025
<b>Time:</b>	9.30am – 2.00pm
<b>Host Company Contact:</b>	Amanda Alderwick   amanda.alderwick@northpower.com   029 7710997
<b>Address of Event:</b>	36 Evolution Drive, Horotiu, Hamilton
<b>Site Manager:</b>	TBC
<b>Onsite medical Officer:</b>	TBC
<b>Health &amp; safety person on site for the event:</b>	TBC
<b>Medical Centre:</b>	TBC
<b>Event Capacity:</b>	12 Pax max   6 Students, 3 Teachers, 2 Connexis Staff
<b>PPE Gear Required:</b>	Students are to wear Long Sleeve Tops, Long Pants, Closed in Shoes/Footwear. Hair Tied Up No Crocs
<b>PPE Gear Supplied by Host Company:</b>	Northpower will supply any PPE required for tasks. Connexis will supply Hi-Vis Vests
<b>Connexis Customer Service Manager attending:</b>	
<b>Connexis Staff attending:</b>	
<b>What does the event look like:</b>	Induction into Transmission Substation and Lines Environment and overviews of what Northpower do and some electrical activities for hands on learning. Speakers from Women working in the electrical industry. Travel to or hold the event at a Transmission Substation and be able to see the environment.
<b>Health &amp; Safety Plan:</b>	TBC

**2025 EVENT TEMPLATE**  
**Northpower, Hamilton**  
**19 June 2025**

<b>Time</b>	<b>Activity (Guide Only)</b>	<b>Who's Responsible</b>
9.30am	Students arrive on site. Register Hand out lanyards, Hi-Vis Vests, Check PPE, Hand out PPE Gear if supplied by Host Company.  *Light morning tea on arrival if Host Company feels this is important	<b>Northpower   Connexis</b>
9.45am	Host Company Welcome <i>Introduction, About, Health and Safety for site</i>	<b>Northpower</b>
9.55am	Connexis Presentation	<b>Connexis</b>
10.00am	Hear from Women in the Industry / Company What they love about their jobs, their journey to this role, what they would encourage students to take away from the day.	<b>Northpower</b>
10.15am	<b>Rotation 1</b> - Break out into groups to do hands on activities	<b>Northpower</b>
	Group one: (TBC)	
	Group two: (TBC)	
	Group three: (TBC)	
11.00am	<b>Rotation 2</b> - Break out into groups to do hands on activities	<b>Northpower</b>
	Group one: (TBC)	
	Group two: (TBC)	
	Group three: (TBC)	
11.45am	<b>Lunch Break</b> <b>Lunch will be supplied by the Host</b>	<b>Northpower</b>
12.15pm	<b>Rotation 3</b> - Break out into groups to do hands on activities	<b>Northpower</b>
	Group one: (TBC)	
	Group two: (TBC)	
	Group three: (TBC)	
12.45pm	What Next Explain what roles there are within the industry / their business and how they can go about applying for these. Gateway, Cadetships, Work Experience, Apprenticeships	<b>Northpower</b>
1.00pm	Connexis Training Pathways. Gateway and opportunities Survey	<b>Connexis</b>
1.15pm	Wrap up Q&A	<b>Northpower</b>
1.30pm	Presentations MVP Award, Group Photo, hand out support packs	<b>Northpower   Connexis</b>
2.00pm	Close and Students Depart	

## 2025 RISK ASSESSMENT

The following Risk Assessment and Mitigation Plan (RAMP) relates to the site where the event will take place. The Event risks have been assessed and rated as per the following 3 tables; these ratings have then been applied in the RAMP.

**Likelihood – Table 1**

Descriptor	Description
<i>Rare</i>	The risk may only occur in exceptional circumstances
<i>Unlikely</i>	The risk could occur at some time
<i>Moderate</i>	The risk will occur at some time
<i>Likely</i>	The risk will occur in most circumstances
<i>Almost certain</i>	The risk is expected to occur in most circumstances

**Consequences – Table 2**

Descriptor	Description
<i>Minor</i>	First aid treatment only
<i>Moderate</i>	Medical treatment required (paramedic or ambulance)
<i>Major</i>	Extensive injuries
<i>Catastrophic</i>	Fatality

**Level of risk – Table 3 (likelihood multiplied by consequences)**

**Likelihood | Consequences**

	<i>Insignificant</i>	<i>Minor</i>	<i>Moderate</i>	<i>Major</i>	<i>Catastrophic</i>
<i>Rare</i>	L	L	M	S	S
<i>Unlikely</i>	L	L	M	S	H
<i>Moderate</i>	L	M	S	H	H
<i>Likely</i>	M	S	S	H	H
<i>Almost certain</i>	M	S	H	H	H

H	High Risk
S	Significant Risk
M	Medium Risk
L	Low Risk

**Northpower – Hamilton**  
**2025 RISK ASSESSMENT to be provided in separate documents**