

Moderators are an integral part of the assessment and QMS process. Connexis administers the moderation system through a supportive and educative approach. Moderators will be expected to contact assessors as part of this process and provide constructive feedback regarding the moderation results.

Applications to become a Connexis Moderator are accepted throughout the year. These are reviewed and approved by the Quality Assurance Team with the guidance of the Quality Assurance Manager. The appointment of new moderators is dependent on the needs of Connexis and the industry sector.

All applicants must meet the current moderator selection criteria before applications are presented for consideration.

Industry Moderators to complete sections A, B and D

Industry Moderators are external contractors who have expertise within specific industries and hold unit standards 11551 and 11552 or have completed 2746 - New Zealand Certificate in Adult and Tertiary Teaching, Level 4 at a minimum.

Learning Development (LD) Moderators to complete sections A, C and D

LD Moderators are employees with Connexis in the Learning Solutions team with a focus on pre-assessment moderation of assessment materials prior to submitting these to the Standard Setting Body. Applicants must hold unit standard 11551 and hold or be working towards 11552 or its equivalent.

Section A

Personal details

First Name(s):	
Surname:	Preferred Name:
NSN Number:	Date of birth:
Home Address:	
Post code:	
Mobile:	Home Phone:
Email:	Company Name:
Designation:	Work Phone:
Company Address:	

Section B

Nominator Details

This section must be filled out by the person nominating the applicant. The nominator should be a technical expert able to attest that the applicant has the industry skills, knowledge and experience to assess the qualifications indicated in this application.

Nominator name		
Contact details	Phone:	Email:
Company/Organisation		
Position in company		
Nominator signature: _____ Date: _____		

Industry Moderator Supporting Evidence

Please provide details of your relevant qualifications and technical experience relating to the Connexis programmes you would like to apply to become a Connexis moderator for.

Tick that you have included the following:

I have attached an updated CV

I have attached a current Record of Achievement (RoA) Evidence of holding Unit standard 11551 Moderate Assessment (mandatory)

Evidence holding of holding, or working towards, unit standard 11552: Design and evaluate assessment materials, or are able to demonstrate equivalent skills and knowledge.

Moderation Scope Selection

In the boxes below, please identify the Connexis programmes that you have the experience and expertise to moderate. Please note that not all industries or qualifications selected may be granted.

Moderation Scope Selection

Section C**LD Moderator Supporting Evidence**

Tick that you have included the following:

Evidence of holding Unit standard 11551 Moderate Assessment (mandatory)

Evidence holding of holding, or working towards, unit standard 11552: Design and evaluate assessment materials, or are able to demonstrate equivalent skills and knowledge.

Section D

Signature of Applicant: _____ Date: _____

Forward the complete application with your supporting documentation to quality@connexis.org.nz.