

HOSTED BY:

the lines
company

THE LINES COMPANY
TAUMARANUI, WAIKATO



GIRLS WITH HI-VIS[®]

CONNEXIS

THURSDAY 18TH JUNE 2026 | 5 TE PEKA STREET, TAUMARANUI

Get hands-on experience in the energy industry and learn about the diverse career opportunities available. Operate equipment working at height from a bucket truck, engage in engineering tasks and meet with representative from our field, engineering and senior leadership teams.



SCAN TO FIND OUT MORE!

REQUIRED GEAR:

- Long pants
- Long sleeves
- Closed in shoes (no Crocs)
- Hair ties.



CONNEXIS
INFRASTRUCTURE TRAINING

QUESTIONS? GET IN TOUCH WITH US
gwhv@connexis.org.nz

2026 EVENT TEMPLATE

This is a guide only and can be adjusted to work with the Host Company and Connexis.

Time	Activity (Guide Only)	Who's Responsible
9.30am	<p>Students arrive on site. Register</p> <p>Hand out lanyards, Hi-Vis Vests, Check PPE, Hand out PPE Gear if supplied by Host Company.</p> <p>*Light morning tea on arrival if Host Company feels this is important</p>	Host Company Connexis
9.45am	<p>Host Company Welcome</p> <p><i>Introduction, About, Health and Safety for site</i></p>	Host Company
9.55am	<p>Connexis Presentation</p> <p><i>Introducing Girls with Hi-Vis® This is important as it sets the scene about what the event is about.</i></p>	Connexis
10.00am	<p>Hear from Women in the Industry / Company</p> <p>What they love about their jobs, their journey to this role, what they would encourage students to take away from the day.</p>	Host Company
10.15am	Rotation 1 - Break out into groups to do hands on activities	Host Company
	Group one:	
	Group two:	
	Group three:	
11.00am	Rotation 2 - Break out into groups to do hands on activities	Host Company
	Group one:	
	Group two:	
	Group three:	
11.45am	<p>Lunch Break</p> <p>Lunch is supplied by Host Company</p>	Host Company
12.15pm	Rotation 3 - Break out into groups to do hands on activities	Host Company
	Group one:	
	Group two:	
	Group three:	
12.45pm	<p>What Next</p> <p>Host Company to explain what roles there are within the industry / their business and how they can go about applying for these.</p> <p>Does the Host Company offer Gateway, Cadetships, Work Experience, Apprenticeships</p>	Host Company

1.00pm	Connexis Training Pathways. Gateway and opportunities Survey	Connexis
1.15pm	Wrap up Q&A	Host Company
1.30pm	Presentations MVP Award, Group Photo, hand out support packs	Host Company Connexis
2.00pm	Close and Students Depart	

Please Note: *The students are released from school for the duration of the event time stated when they register. If the event looks like it may finish early suggest having quiz or hands on activity to do. Most schools cannot take these students back early as they are not prepared for classes or in uniform.*

2026 HEALTH AND SAFETY TEMPLATE

Please note these are required by the 24 May 2026 and will be passed onto the schools who have registered for your event. (They may also be loaded onto the website with your Company information)

Site Location	(Address)
Parking (Available on site)	(If yes, explain or supply map with parks)
Event Start Time	
Event Finish Time	
Site Manager <i>(Person meeting students)</i>	
Site H&S Manager <i>(Person in charge of H&S)</i>	
Site Medical Officer <i>(Person in charge of medical)</i>	
Medical Centre <i>(Address and phone number of nearest medical Centre)</i>	
Site Map <i>(Please provide a map of the site, showing emergency equipment, Assembly Point and emergency exit routes)</i>	

2026 RISK ASSESSMENT

The following Risk Assessment and Mitigation Plan (RAMP) relates to the site where the event will take place. The Event risks have been assessed and rated as per the following 3 tables; these ratings have then been applied in the RAMP.

Likelihood – Table 1

Descriptor	Description
<i>Rare</i>	The risk may only occur in exceptional circumstances
<i>Unlikely</i>	The risk could occur at some time
<i>Moderate</i>	The risk will occur at some time
<i>Likely</i>	The risk will occur in most circumstances
<i>Almost certain</i>	The risk is expected to occur in most circumstances

Consequences – Table 2

Descriptor	Description
<i>Minor</i>	First aid treatment only
<i>Moderate</i>	Medical treatment required (paramedic or ambulance)
<i>Major</i>	Extensive injuries
<i>Catastrophic</i>	Fatality

Level of risk – Table 3 (*likelihood multiplied by consequences*)

Likelihood | Consequences

	<i>Insignificant</i>	<i>Minor</i>	<i>Moderate</i>	<i>Major</i>	<i>Catastrophic</i>
<i>Rare</i>	L	L	M	S	S
<i>Unlikely</i>	L	L	M	S	H
<i>Moderate</i>	L	M	S	H	H
<i>Likely</i>	M	S	S	H	H
<i>Almost certain</i>	M	S	H	H	H

H	High Risk
S	Significant Risk
M	Medium Risk
L	Low Risk

The following Risk Assessment is a guide only and will require each **Host Company** to fill in their risk assessments prior to submitting an application to co-host a Girls with Hi Vis event.

An example can be found on the following page.

Identified Risks	Controls (Eliminate, substitute, Isolate, Engineering, Environment, Administration)	Risk Rating after Controls	Person Responsible
Visitors to Site Lack of site/activity risk awareness			
Trip / Falling			
Noise Proximity to plant and machinery operation			
Pedestrian interaction Struck by moving vehicles			
Other:			

Example Risk Assessment

Identified Risks	Controls (Eliminate, substitute, Isolate, Engineering, Environment, Administration)	Risk Rating after controls	Person Responsible
<p>Visitors to Site Lack of site/activity risk awareness</p>	<ol style="list-style-type: none"> 1. Visitors on site are to be briefed, upon arrival, of site activities and minimum site/task specific risks and controls. 2. Visitors are to be constantly supervised and monitored, for exposure and proximity to site/task hazards and risks. 		<p>Site Escort/Site Manager</p>
<p>Trip / Falling</p>	<ol style="list-style-type: none"> 1. Visitors shall be protected from tripping or falling through constant supervision and monitoring. 2. Barriers, covers and edge protection will be used in instances there may be a risk. 		<p>Site Escort/Site Manager</p>
<p>Noise Proximity to plant and machinery operation</p>	<ol style="list-style-type: none"> 1. Visitors will be removed from the immediate vicinity of the source of any plant or machinery noise, where there is an immediate risk of hearing damage. 2. Where this control is unable to be reasonably implemented, visitors must be issued with hearing protection and instructions on its use. 		<p>Site Escort/Site Manager</p>
<p>Pedestrian interaction Struck by moving vehicles</p>	<ol style="list-style-type: none"> 1. Visitors shall be issued and wear hi-vis vests. 2. Visitors shall be issued and wear hard hats if required. 3. Visitors shall be briefed on exclusion zones around mobile plant. 4. Mobile Plant operation shall require the allocation of a spotter. 5. Mobile plant movements shall require the allocation of a spotter. 6. Plant exclusion zones shall be established and communicated to visitors. 		<p>Site Escort/Site Manager</p>

2026 HEALTH AND SAFETY TEMPLATE

The Lines Company

Site Location	5 Te Peka St, Taumaranui
Parking (Available on site)	Parking on the street
Event Start Time	9.30am
Event Finish Time	2.00pm
Site Manager <i>(Person meeting students)</i>	Jordan Hughes (Area Manager)
Site H&S Manager <i>(Person in charge of H&S)</i>	Kathryn Griffin – HR Advisor
Site Medical Officer <i>(Person in charge of medical)</i>	Ken Mckenzie – H&S & Environment Manager
Medical Centre <i>(Address and phone number of nearest medical Centre)</i>	Tauraranui Health Hub, 58 Marama St 07 8953077
Site Map <i>(Please provide a map of the site, showing emergency equipment, Assembly Point and emergency exit routes)</i>	Supplied separately

Risk Assessment

Identified Risks	Controls (Eliminate, substitute, Isolate, Engineering, Environment, Administration)	Risk Rating after controls	Person Responsible
<p>Visitors to Site Lack of site/activity risk awareness</p>	<ol style="list-style-type: none"> 1. Visitors on site are to be briefed, upon arrival, of site activities and minimum site/task specific risks and controls. 2. Visitors are to be constantly supervised and monitored, for exposure and proximity to site/task hazards and risks. 		<p>Site Escort/Site Manager</p>
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Taumarunui Depot

Photo here

Site Induction

Evacuation Plan



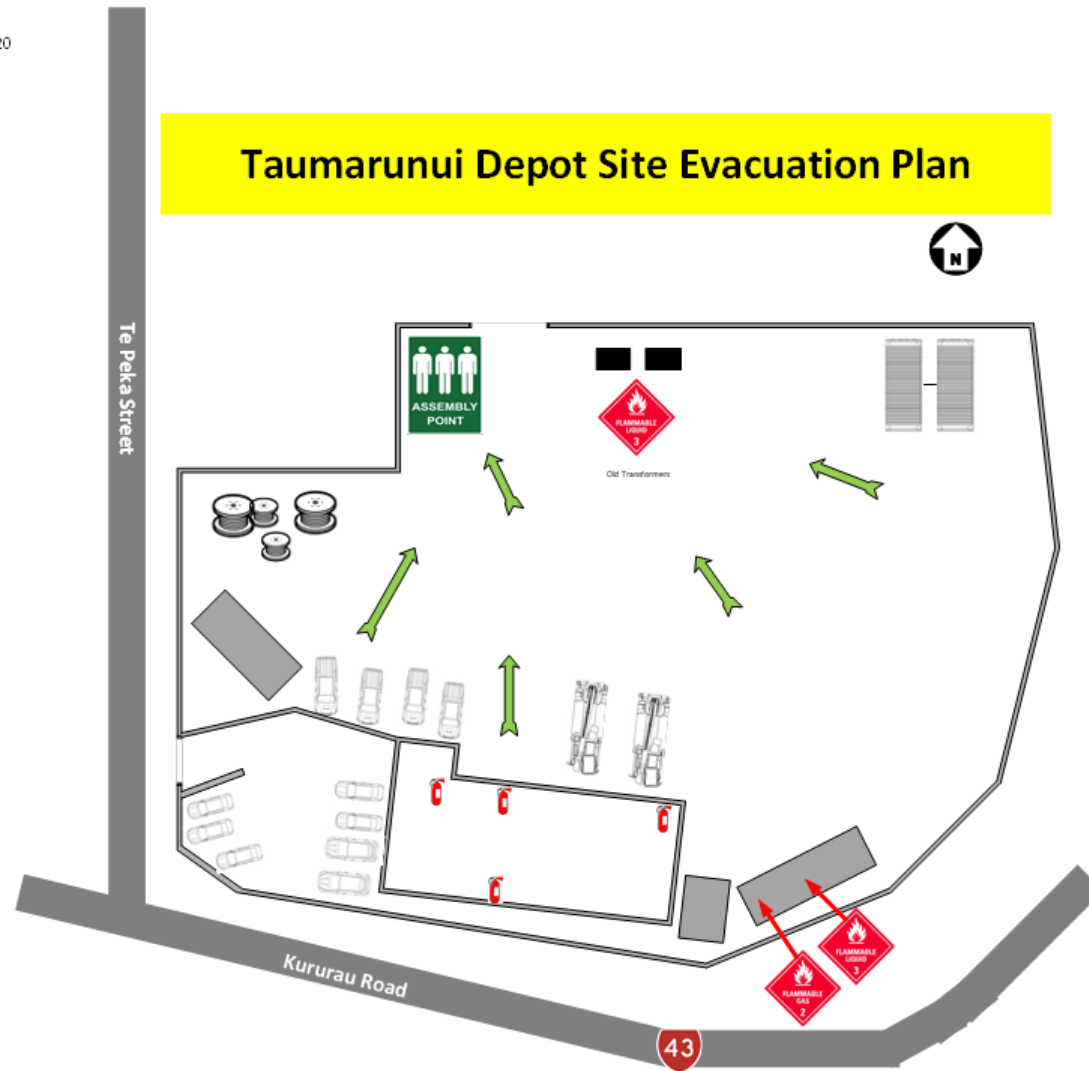
During an emergency **NO ALARM** will sound.

- Evacuation instructions will be given by building wardens to go to the assembly area which is located next to the vehicle entrance at North end of Yard
- Do not return to the building to retrieve items.
- If you are in the building when the alarm is raised you may bring a fire extinguisher, first aid kit or AED with you if you can do so safely.
- Please stay clear of driveway.

Remain at Assembly area until the all clear is given by the Head Warden or Emergency Services.

Evacuation Plan - Map

Sept 2020



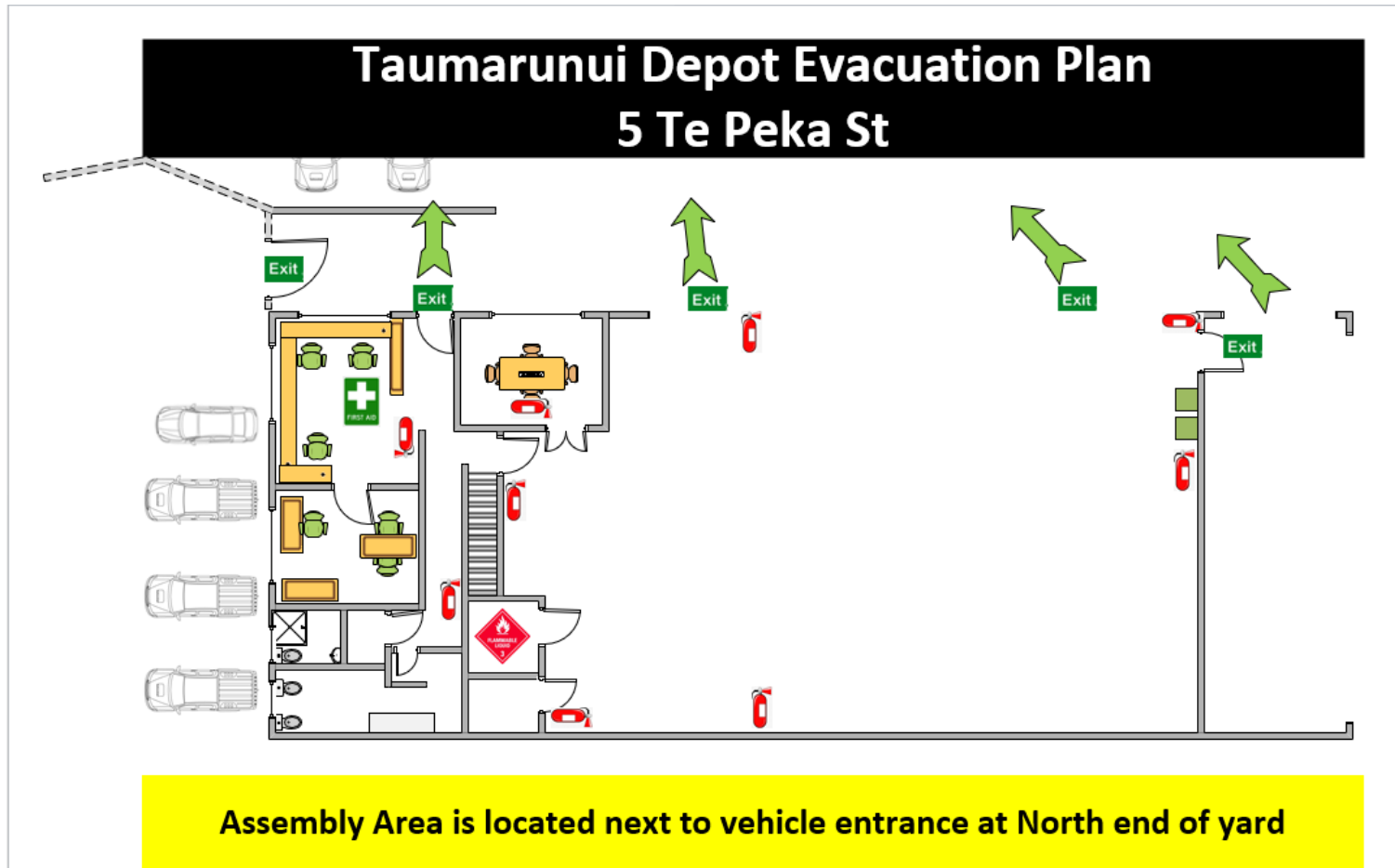
Emergency Procedure

1. During an emergency **NO ALARM** will sound.
2. Evacuation instructions will be given by building wardens to go to the assembly area which is located next to the vehicle entrance at North end of Yard
3. Do not return to the building to retrieve items.
4. If you are in the building when the alarm is raised you may bring a fire extinguisher, first aid kit or AED with you if you can do so safely.
5. Please stay clear of driveway.
6. Remain at Assembly area until the all clear is given by the Building Warden or Emergency Services.

If you discover a fire:

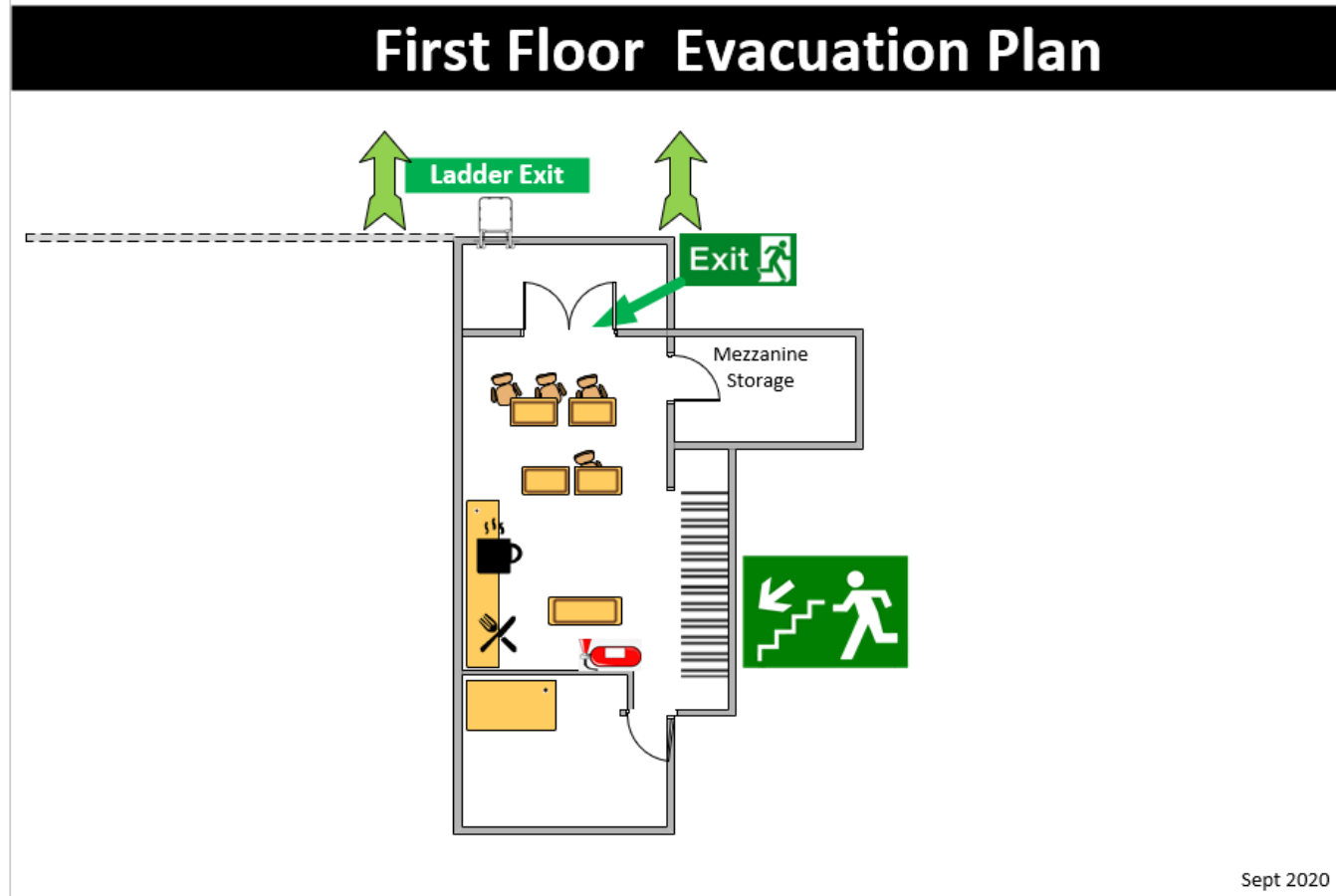
- Raise the alarm - notify a building warden if on-site or contact emergency services by calling 111 and ask for fire service.
- Can you safely put out the fire with available fire fighting equipment? If yes, then do so. If you can not, give details of the fire to the Warden if on-site or directly to emergency services.
- Go directly to assembly area

Ground Floor



Sept 2020

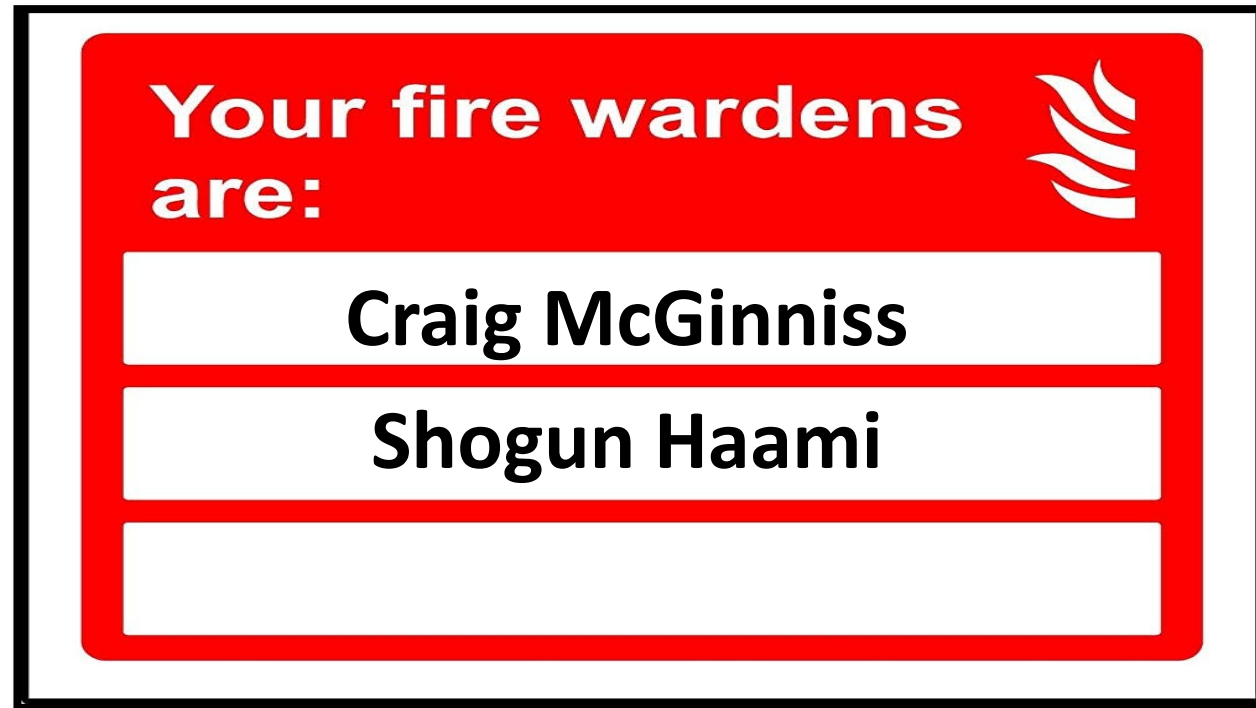
1st Floor



Sept 2020

Building Wardens

During an emergency or evacuation please follow all directions from Wardens.



First Aid Kits are located in the reception area and all operational vehicles

Site Risks - The Stairs



- Stairs are something we don't take too much notice of but they can be a serious risk.
- Hold the hand rail and pay attention. Do not use your phone.
- Avoid taking open cups up or down the stairs, if you can try using a travel mug with a lid to reduce the risk of spills. And if you do spill something, clean it up straight away.
- Avoid carrying large items or a number of items, always have a free hand to hold the rail. Do two trips or ask another person to give you a hand to carry everything up or down the stairs.
- Don't stop and talk on the stairs.

Site Risks – Dangerous Goods

- Dangerous goods shed on-site
- Access is restricted
- Fire extinguishers located xxxxxx???????????

Waste oil is stored in Bunded area to prevent spills getting into waterways or soil.

Site Risks – Traffic

- Pole trucks
- Utes.
- Delivery trucks and couriers

- Never walk in front of a backing vehicle.
- Stay on marked walk ways or wear high-viz PPE
- Be aware if forklifts are operating, wait for operator to give you a signal to cross.

Site Risks – Poor Housekeeping

Poor housekeeping can cause a number of issues like blocked exits, manual handling injuries and slips, trips and falls. Here is how we can help keep ourselves and others safe.

- Keep walkways and exits free from clutter and rubbish.
- Ensure power cords are tidy and off the ground.
- Pick up any potential trip hazards
- Storage – only store what you need and what you have appropriate storage for. Have it clearly labelled including a disposal date.
- Any spills need to be cleaned up straight away
- Rule of thumb - Make a mess - clean up after yourself.



Using Company Vehicles

To drive a company vehicle, you will need:

- A full license, the same class as the vehicle you want to drive.
- Completed a TORO consent form, to ensure all our drivers are fully licensed and monitor ongoing activity and status of licenses.
- Completed a Vault Check Pre-drive check which includes checking WOF, Rego, tyres etc before departure.

Remember

- Drive to the conditions and speed limits.
- Any fines/infringements incurred while driving will need to be paid by the driver.
- When returning the vehicle please ensure it has more than half a tank of gas and all items and/or rubbish is removed.

Please refer to Company Vehicle Policy for more details.



Important 'Stuff' you need to know.

Health & Safety Reporting

- Use Vault Notify app on your phone or inform your team leader of any incident, injury, near miss or identified risk.

Visitors

- Please ensure your visitors sign in and follow instructions from their host (you).
- If your visitor has a disability or injury that may require assistance when evacuating please include that on the sign in tablet at reception

The Kitchen

- There is a fridge in the lunch room for your use, please remember to remove any left over food so it doesn't stink
- There is also a microwave for your use, please be considerate when heating up food and avoid foods that have a strong odour.
- Place dirty dishes in the dishwasher, wipe the bench if you make a mess and only clean recycling to go in the bin, everything else in the waste bin.

Where to get information – THE GRID!

Check out Company intranet site – The Grid. You will find the latest news and will find templates, policies, forms and guides in the Toolbox.

On the People and Safety page there are helpful links and articles about Safety, Careers & Recruitment, Diversity & Inclusion and Leadership Insights.

For The Grid, click here
<https://thelines.sharepoint.com/>

SharePoint

Search this site

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The Grid

What's on The Grid

People and Safety

Toolbox

News Hub

Network facts

4,003km Overhead Lines

1 of 2

Need IT support? Click here

Alert Level 2

Protect yourself and others from COVID-19

Clean and disinfect all surfaces and objects

Cough or sneeze into your elbow

Stay home if you are sick

Washing and drying your hands kills the virus

Microsoft Stream

The authenticated user is not authorized to access this resource.

The Grid 101 Training