GATEWAY ENROLMENT FORM

Breaking Ground – Civil Gateway Programme

Infrastructure Worksites (Level 3, 17-25 Credits)

This programme builds on the *Dig It - Introduction to Infrastructure Works Programme (Level 2, 23 Credits)* and provides students in Year 11, 12 or 13 with a greater understanding of the civil infrastructure industry.

At the completion of this programme, students will:

- Be able to locate features from plans and apply safe practices to work.
- Be able to describe commonly used materials.
- Have an understanding of erosion and sediment control on infrastructure worksites.

This programme is a combination of theory and practical units and can be completed through workbooks or eLearning. This programme is also available through the free eLearning app 'Totara'. Totara allows quick and secure access to eLearning programmes, courses and assessment activities whenever and wherever it suits.

Completing this programme can count towards further study in the *New Zealand Certificate in Infrastructure Works (Level 3)*.

Breaking Ground – Civil Gateway Programme includes:

- Gateway information.
- Learner assessment and notes or eLearning logins for online resources.

Unit Standards

To complete the *Breaking Ground - Civil Gateway Programme*, the student must complete the unit standards in the table. The one mandatory unit must be completed by all students.

Please tick the chosen electives for the student in the table; a minimum of 10 credits (approx. four units) and a maximum of 18 credits (approx. five units) must be selected.

Elective units should be chosen carefully to align with the student's workplace placement, in discussion with their placement company. When selecting electives, ensure the student will have the opportunity to gather the required evidence with the company during their placement.

If you are unsure which electives to choose, please discuss with your Connexis CSAM (Customer Service Account Manager) before finalising the enrolment.

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Breaking Ground – Civil Gateway Programme

Unit No.	Unit Standard Title	Level	Credits
Mandatory (7 Credits)			
20866	Work safely on an infrastructure worksite	3	7
Elective (Choose 10-18 Credits)			
☐ 26784	Maintain daily records for an infrastructure worksite	3	5
☐ 27501	Demonstrate knowledge of protection and support systems for excavation on an infrastructure works site	3	2
☐ 28715	Load, secure, and transport infrastructure works materials, small plant, and equipment	3	2
☐ 30265	Apply health and safety risk assessment to a job role	3	8
☐ 31445	Demonstrate knowledge of compaction for infrastructure works	3	6
☐ 31446	Demonstrate knowledge of materials used for infrastructure works	3	5
☐ 31447	Demonstrate knowledge of and carry out civil worksite operations	3	14
☐ 31448	Operate small plant and equipment for infrastructure works	3	10
☐ 31457	Demonstrate knowledge of working around services for infrastructure works	3	5
☐ 32766	Demonstrate knowledge of excavation safety on an infrastructure worksite	3	5
☐ 32767	Demonstrate knowledge of lifting and moving loads for infrastructure works	3	5
** Please note units are subject to change to ensure relevant training. Replacement unit/s will be advised at the earliest convenience.*			**17-25**

Pricing

Full cost of *Breaking Ground – Civil Gateway Programme* is **$250 + GST**

This includes:

- assessment of and loading of all units;
- cost for all resources (workbooks or eLearning access and assessment material);
- support and admin charge;
- awarding of a printed certificate for the student.

Breaking Ground – Civil Gateway Programme

STUDENT DETAILS

First name		Middle name	
Last name		Preferred name	
Home address			
Mobile number			
Student email (*Required if completing through eLearning. The student's email address must be unique to them)*			
Date of birth			
Gender	☐ Male ☐ Female ☐ Prefer not to say		
School year	☐ Year 11 ☐ Year 12 ☐ Year 13		
Student NZQA NSN number			

SCHOOL DETAILS

School name	
Gateway Coordinator full name	
Coordinator's phone	
Coordinator's email	
Learning resources	☐ eLearning ☐ Hard copy workbook
Purchase order number and email address for invoice	
School delivery address	

WORK PLACEMENT DETAILS

Company name *(where workplace experience will take place)*			
Company supervisor name			
Supervisor phone		Supervisor email	

GATEWAY PROGRAMME DETAILS

Start date	
Expected finish date	
Days of work placement	☐ Monday ☐Tuesday ☐Wednesday ☐Thursday ☐Friday ☐Saturday ☐Sunday
Workplace start time	
Workplace finish time	

Breaking Ground – Civil Gateway Programme

Terms and Conditions of Enrolment

The school must complete a Connexis Gateway Memorandum of Understanding (MOU) prior to enrolling students into a Connexis Gateway programme. An enrolment form must be completed for each Gateway student. The completed enrolment form becomes a Schedule to the School's Gateway MOU and the terms and conditions of this enrolment are defined in the School's Gateway MOU.

Privacy Statement

The information you are providing will be used for the purpose of enrolling you into and administering your Connexis training programme, and for statistical purposes. We will keep your information secure and will only share it with other parties that are involved in the funding, administration or delivery of your Connexis training programme. If any of the information requested is not provided, we will be unable to process your application.
Your information will be retained by Connexis in accordance with the Privacy Act 2020. You can request a copy of your information at any time and ask for it to be updated. If you have any questions, please contact Connexis.

Student Declaration

While on work placement I agree to adhere to all health and safety measures, the rules and codes of behaviour of my school and all applicable workplace rules and policies.

Student signature _____ **Date** _____

I wish to enrol the student named above in the Connexis *Switched On – Energy Gateway Programme*. I understand further data may be required by the provider of this programme.

Gateway Coordinator signature _____ **Date** _____

Please email your completed form to: gateway@connexis.org.nz

Once the MOU has been completed and this enrolment form has been received and processed by Connexis, the Gateway resource pack will be delivered to your school address, or eLearning login and details will be emailed to the student.

OFFICE USE ONLY

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